

# **Privacy Policy**

#### Email Newsletters and blogs

Our software system, databases and website operates a property newsletter and blog program, used to inform subscribers about products and services supplied and mentioned by and within this website. Users can subscribe through our "lifesycle" automated process should they wish to do so but do so at their own discretion. Some subscriptions may be manually processed through prior written agreement with the user.

Subscriptions are taken in compliance with UK Spam Laws detailed in the Privacy and Electronic Communications Regulations (PECR) 2003. All personal details relating to subscriptions are held securely and in accordance with the Data Protection Act 1998 and General Data Protection Regulations (GDPR). No personal details are passed on to third parties nor shared with companies / people outside of the company that operates this website. Under the Data Protection Act 1998 and GDPR you may request a copy of personal information held about you by this website's and our database software email newsletter program. A small fee will be payable. If you would like a copy of the information held on you please write to our business address.

Email marketing campaigns published by this website or its owners can sometimes contain tracking facilities within the actual email. Subscriber activity is tracked and stored in our software database for future analysis and evaluation. Such tracked activity may include; the opening of emails, forwarding of emails, the clicking of links within the email content, times, dates and frequency of activity [this is by no far a comprehensive list].

This information is used to refine future email campaigns and supply the user with more relevant content based around their activity.

In compliance with UK Spam Laws and the Privacy and Electronic Communications Regulations 2003 subscribers are given the opportunity to un-subscribe at any time through an automated system. This process is detailed at the footer of each email campaign. If an automated un-subscription system is unavailable clear instructions on how to un-subscribe will by detailed instead.

# External Links

Although this website only looks to include quality, safe and relevant external links, users are advised adopt a policy of caution before clicking any external web links mentioned throughout this website. (External links are clickable text / banner / image links to other websites, similar to; www.websitename.co.uk.)

The owners of this website cannot guarantee or verify the contents of any externally linked website despite their best efforts. Users should therefore note they click on external links at their own risk and this website and its owners cannot be held liable for any damages or implications caused by visiting any external links mentioned.



Directors: D Holman, M P Willson

# Adverts and Sponsored Links

This website may contain sponsored links and adverts. These will typically be served through our advertising partners, (eg Rightmove and other property portals; Guild of Property Professionals; The Property Ombudsman) to whom have their own detailed privacy policies relating directly to the adverts they serve.

Clicking on any such adverts will send you to the advertisers website through a referral program which may use cookies and will track the number of referrals sent from this website. This may include the use of cookies which may in turn be saved on your computers hard drive. Users should therefore note they click on sponsored external links at their own risk and this website and its owners cannot be held liable for any damages or implications caused by visiting any external links mentioned.

# Social Media Platforms

Communication, engagement and actions taken through external social media platforms that this website and its owners participate on are custom to the terms and conditions as well as the privacy policies held with each social media platform respectively.

Users are advised to use social media platforms wisely and communicate / engage upon them with due care and caution in regard to their own privacy and personal details. This website nor its owners will ever ask for personal or sensitive information through social media platforms and encourage users wishing to discuss sensitive details to contact them through primary communication channels such as by telephone or email.

This website may use social sharing buttons which help share web content directly from web pages to the social media platform in question. Users are advised before using such social sharing buttons that they do so at their own discretion and note that the social media platform may track and save your request to share a web page respectively through your social media platform account.

# Shortened Links in Social Media

This website and its owners through their social media platform accounts may share web links to relevant web pages. By default some social media platforms shorten lengthy urls [web addresses] (this is an example: http://bit.ly/zyVUBo).

Users are advised to take caution and good judgement before clicking any shortened urls published on social media platforms by this website and its owners. Despite the best efforts to ensure only genuine urls are published many social media platforms are prone to spam and hacking and therefore this website and its owners cannot be held liable for any damages or implications caused by visiting any shortened links.

# **Resources & Further Information**

- Data Protection Act 1998 and GDPR 2018
- <u>Privacy and Electronic Communications Regulations 2003</u>
- <u>Privacy and Electronic Communications Regulations 2003 The Guide</u>
- <u>Twitter Privacy Policy</u>
- Facebook Privacy Policy
- <u>Google Privacy Policy</u>
- Linkedin Privacy Policy
- AddThis Privacy Policy
- <u>Rightmove Privacy Policy</u>
- <u>The Property Ombudsman</u>
- <u>The Information Commissioners Office (ICO): Guide to the GDPR</u>